

INSPECTION PROCEDURE
MARINE BUILDING DEPARTMENT
Village of Marine
320 N. Vernon Street, P. O. Box 136
Marine, IL 62061
BUILDING PERMITS MUST BE POSTED

The inspections listed below are **MANDATORY** and must be made in the sequence as listed below. The building inspector must approve any variation to this sequence.

ALL bearers of building permits are **required** to give inspector(s) **48 hours** to complete the following inspections prior to commencing with further work.

***Call 618-887-4531 FOR ALL INSPECTIONS**

1. _____ **PRE POUR – FOOTING** before it is poured. Property lines must be located, staked, and strung to show setbacks from footings (brick ledges must be allowed for in dimensions). Sediment and Erosion control and Temporary Rock Drive must also be in place at this time as well as the installation of a silt fence if a basement is dug.
2. _____ **FOOTING INSPECTION** – After footing is poured but before foundation wall is started, (WHEN A SINGLE POUR IS TO BE MADE COMBINING FOOTING AND FOUNDATION, AN INSPECTION MUST BE MADE OF THE FORMS PRIOR TO POUR.)
3. _____ **FOUNDATION INSPECTION** – After waterproofing and before back filling.
4. _____ **UNDER FLOOR PLUMBING INSPECTION** – Before rock fill and concrete floor.
5. _____ **ROUGH PLUMBING & H.V.A.C. INSPECTIONS** – **Before** insulation is installed and after all traps, vents, water lines and drains are installed and all cold air returns and heat ducts and concealed exhaust vents and gas lines.
6. _____ **ROUGH WIRING AND ROUGH FRAMING INSPECTION** – **Before** insulation and drywall are installed and ALL electrical lines are run and boxes are in, and heating and plumbing rough is completed.
7. _____ **ROOF**—Sheeting paper (felt underlayment), flashing and drip edge must be in place before shingling.
8. _____ **DRYWALL OR LATH INSPECTION** – After drywall is installed and before it is taped or plastered.
9. _____ **SEWER HOOK-UP INSPECTION (CALL VILLAGE OF MARINE WATER AND SEWER DEPARTMENT 618-887-4323)** – After line is run but before back-fill. Sewer tap location must be approved by Water and Sewer Department before tapping sewer.
10. _____ **ELECTRICAL HOOK-UP INSPECTION**—After meter base panel has been installed. COVER OF PANEL MUST BE OFF, AND ALL ELECTRICAL CONNECTIONS TO BREAKER BOX ARE COMPLETE. (METER HOOK-UP WILL BE APPROVED WHEN ALL ABOVE INSPECTIONS ARE APPROVED.)
11. _____ **FINAL OCCUPANCY INSPECTION** – After the structure is completed and before it is used or occupied. (Final Inspection includes: Finished Plumbing, H.V.A.C., Electrical, Building, and Site Inspection.)

<p style="text-align:center">IT IS AGAINST THE LAWS OF THE VILLAGE OF MARINE TO USE OR OCCUPY (IN WHOLE OR IN PART) ANY STRUCTURE BEFORE THE FINAL INSPECTION AND UNTIL THE CERTIFICATE OF USE AND OCCUPANCY HAVE BEEN ISSUED BY THE BUILDING OFFICIAL.</p>
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